

AEMS Board of Governors

June 21, 2023

Minutes

Board of Governors in Attendance: Peggy Baker; Marcia Barry, RN; Georgia Bissonnette; Sheila Bryant, RN; Kayla Cole; Garth Gemar, MD; Mark Hansen; Cori Hayes; Robert Londeree, MD; Steve Maher, MD; Tracy Moroney, RN; Kristin Niehoff, RN; Sandy Nygaard; Chris Riddle; Roy Ryals; Barb Schaffer, RN; Casey Solem, MD; Ryan Southworth, DO; and Jennie Wyatt

Distinguished Guests in Attendance: Bruce Barnhart; Scott Benzing; Shari Brand; Nicola Crim; Lisa Dowrick; Stephen Ferris; Shauna Griffith; Kyle Henson; Dan Jarrett; Mickey Kovach; Shawn Mokert; Morey Morris; Vince Podrybau; Adam Rodriguez; Heather Santiago; Lora Snow-Piggott; Valerie Weaver; Shelby Wirtanen; Rachel Zarate

- I. Call to order/Introduction of Guests: 12:03pm
- II. Approval of Minutes
 - a. MOTION: Approve the minutes as presented
 - b. ACTION: Passed unanimously
- III. Executive Director's Report
 - a. Monthly Activities: information included in meeting documents
 - i. OBLS grant funding collaboration with the University of Connecticut and the Arizona Perinatal Trust: update and overview provided including the NIH grant request and seed money grant request submitted to the University of Connecticut.
 - ii. Membership update: Anticipate achieving budget for dues by the end of the membership campaign cycle.
 - iii. Summary of the EMCT of the Year award in collaboration with DHS/BEMSTS.
 - b. AzDHS Contract 2022-2023 and 2023-2024:
 - i. Current contract 2022-2023 is signed and up to date with all relevant amendments
 - ii. FY 2023-2024: In process
 - c. Rural Paramedic Education funding status:
 - i. Funds have been distributed to recipient agencies that have completed submission of required registration projection information
 - ii. Continued work with remaining recipients to assist in completing submission of required information.
- IV. Board Officers' Reports
 - a. Treasurer's Report
 - i. Financial Reports: Overview of positive variance related to remaining funds to be distributed to the Rural Paramedic Education Fund recipients.
 - ii. MOTION: Accept the financial reports as presented
 - iii. ACTION: Passed unanimously
 - iv. Membership Campaign 2023: Discussed in Executive Director's report
 - b. Chair's Report
 - i. Executive Committee Report
 1. Board Procedure Manual:
 - a. Two documents under review including the bylaws and the Officers' Procedure Manual. Continued work and additional review at the next executive committee for further direction.
 2. Provisional categorization of PCH Free Standing Emergency Department will need to be completed by the Executive Committee prior to the next Categorization Committee meeting to allow for timely communication with EMS agencies coinciding with the opening date for the facility. Final categorization to be completed as needed at the August AEMS board meeting.
 - ii. Regional Update Report
 1. ROCC: next meeting 6/28
 2. Central Region EMS Medical Directors Consortium
 - a. Central Regional EMS Guidelines Updates: no report
 - b. Ongoing work developing bylaws and establishing voting rights.
 3. Rural
 - a. Central Region Organization grouping document: Board members requested to review and provide any updates/corrections to Peggy.
 - b. Rural Sector update: no report
 - c. Arizona Fire District Association: no report

AEMS Board of Governors - Meeting Minutes - June 21, 2023

Continued

- iii. Open Forum:
 - 1. Discussion regarding use of vacuum splints and difficulties in rural agencies getting the equipment returned and lack of familiarity with how to manage use of the equipment without damage. Opportunities for hospital emergency department education and labeling of the equipment on how to remove.
 - 2. Update on legislation related to “good Samaritan” law enabling emergency treatment to K9 units.
 - iv. Board Transitions
 - 1. Elections:
 - a. Physician Active in Emergency Medicine and/or Pre-Hospital Administrative Medical Direction, Recommended by Professional Association of Emergency Physicians.
 - i. Elected: Casey Solem, MD (as recommended by the Arizona College of Emergency Physicians)
 - b. Representative of Public Employer of EMCTs, from Distinct Political Subdivision with a Population of Between 50,000 and 500,000.
 - i. Elected: Scott Benzing
 - c. MOTION: Destroy the ballots
 - d. ACTION: Passed unanimously
 - 2. Term Expirations/Vacancies: announcements to be distributed to the membership. Applications will be due 8/4/23
- V. State Report
 - a. BEMSTS Activities and Updates:
 - i. Review of recent actions related to drug profile updates, guidelines, legislation activities.
 - b. SHARE Update: Annual Reports in progress with anticipated distribution near the end of June. SHARE data migration reviewed.
 - c. The Arizona Pre-Hospital Information & EMS Registry System (AZ-PIERS): general update provided.
 - d. Pediatric:
 - i. EMS-C regional funding to increase to \$9K. Previous year’s funding was \$5K. Discussion regarding use of funds which will be discussed in the Functional Group Education Committee and recommendations brought forth to the Board.
 - ii. Car Seat stickers available from AzDHS.
 - e. State Committees: Review provided for STAB by designated AES Representative. No other committee reports provided.
- VI. Functional Group Review
 - a. Planning and Outreach
 - i. Education Committee
 - 1. 23rd Annual EMS Odyssey Conference – June 8, 2023
 - a. Conference evaluations will be distributed to the Board in summary after review with the Education Committee
 - b. Thanks to all who supported the conference in donations to raffles and to those who sponsored attendees
 - c. Survey to be sent to membership regarding plans for future conferences to determine if preference is to continue virtual format or return to in person. Request made to include registration fee projections along with anticipated costs for facility. Current plan is for a 1 day conference.
 - 2. 4th Annual EMS CE Fall Forum – December 7, 2023
 - a. Early bird registration is open through 9/30/23
 - 3. Topical Focus/Lunch N Learn/Central Region Profile
 - a. Review of upcoming topics
 - b. Board members encouraged to submit requests/ideas for topics
 - ii. Outreach
 - 1. Board members asked to review contact lists and update as needed
 - 2. Reminder to board members to participate in committees of interest. Review of various committees: goals, schedules, current chair assignments. Please notify Peggy of interest in supporting any of these committees.

AEMS Board of Governors - Meeting Minutes - June 21, 2023

Continued

b. Patient Management

- i. Categorization: The updated Questionnaire regarding the categorization of Critical Access Hospitals has been completed by two facilities. There were no objections to voting on the two as a block.
 1. MOTION: Approve the Categorization of Cobre Valley Regional Medical Center and Banner Payson Medical Center as Critical Access Hospital Emergency Departments.
 2. ACTION: Passed unanimously.
- ii. Transfer of Care
 1. Sector Reports: no updates
- iii. RED Book Update: no updates
- iv. Trauma: no update
- v. Additional Reports: no reports

VII. Program and Committee Reports: None

VIII. Old Business: none

IX. New Business: none

X. Call to the Public: none

XI. Adjournment: 1:27pm

a. Next AEMS Board of Governors Meeting: August 16, 2023 via ZOOM

b. Next AEMS Functional Group Meeting: July 19, 2023 via ZOOM